

Enrollment / Change Form (For all plans including NJ Small Group Employer Benefits Program)



1 Plan Selection									
1A Standard Plans (Indicate co-pay amount and deductible)					1B				
POS+ 10/20	EPO 30/50	PPO HSA	EPO HSA						

2 Subscriber/Member Enrollment or Change - Employee Must Complete in Full											
<input type="checkbox"/> New Application <input type="checkbox"/> New Hire <input type="checkbox"/> Open Enrollment <input type="checkbox"/> Life Event Change Complete all information and sign form.		<input type="checkbox"/> Information Change Provide your Identification Number below and indicate the change(s) you are making. Complete appropriate section(s) and sign at bottom of form. I.D. # _____		<input type="checkbox"/> Change <input type="checkbox"/> Address <input type="checkbox"/> Last Name <input type="checkbox"/> Primary Care Office <input type="checkbox"/> Rehire		<input type="checkbox"/> Dependent Membership Change <input type="checkbox"/> Add Dependent If adding spouse, indicate marriage date ____/____/____ <input type="checkbox"/> Delete Dependent		<input type="checkbox"/> Other Change <input type="checkbox"/> COBRA 18 mos. eff. date: ____/____/____ 29 mos. eff. date: ____/____/____ 36 mos. eff. date: ____/____/____ <input type="checkbox"/> Conversion		<input type="checkbox"/> Terminate Contract <input type="checkbox"/> Terminated Employment Full-time to Part-time Deceased, date: ____/____/____ <input type="checkbox"/> Open Enrollment	

3 Subscriber Information NOTE: Please complete this section in its entirety, whether you are a new applicant or are making a change						3A Group/Employer Information					
Social Security Number		Last Name		First Name		Middle Initial		Sex <input type="checkbox"/> M <input type="checkbox"/> F		Date of Birth month / day / year ____/____/____	
Street Address		City		State		Zip Code		Your Group Administrator must complete this section. This form cannot be processed without this information. <input type="checkbox"/> Check if National Account		Group Number	
Telephone Number (including area code) Home: () - - Work: () - -		Employment Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree		COBR		Marital Status <input type="checkbox"/> single <input type="checkbox"/> married <input type="checkbox"/> divorced <input type="checkbox"/> separated		Previous Health Insurer		Group Name Brookfield Schools	
										Group Address	

3B Complete this section for HMO or POS Only						Employer Signature and Date	
Primary Care Office Name		If Current Physician Check This Box <input type="checkbox"/>		Primary Care Office 10 Digit HMO Identification Number		Date of Hire ____/____/____	
						Payroll/Work Location	
						Location Name/Phone #	

4 Dependent Information Please provide all information for each person to be covered.						4A For HMO/POS Only		4B		4C	
Last Name		First Name		Middle Initial		Sex (M/F)		Date of Birth Month/day/year		Social Security Number	
Spouse										Primary Care Office Name	
										Primary Care Office Number	
										If current Physician, check box at right.	
Child										If Disabled Please Attach Verification	
										<input type="checkbox"/> Yes <input type="checkbox"/> No	
Child										<input type="checkbox"/> Yes <input type="checkbox"/> No	
										<input type="checkbox"/> Yes <input type="checkbox"/> No	
Child										<input type="checkbox"/> Yes <input type="checkbox"/> No	
										<input type="checkbox"/> Yes <input type="checkbox"/> No	

5 Other Insurance Information To be sure that you receive all the benefits to which you are entitled, you must complete the following.																																	
5A					5C																												
Are you or any of your dependents currently receiving Medicare benefits? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please give name of recipient.					When you become effective with your policy, will any persons listed on this enrollment form be covered by any other health insurance policy. <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please give name and policy number of insurance carrier and type of benefits. Ins. Co. Name _____ Policy Number _____ Policy Holder _____ Type of benefits: <input type="checkbox"/> Health <input type="checkbox"/> RX <input type="checkbox"/> Dental <input type="checkbox"/> Vision																												
					Who is covered by this policy? List names of those covered. (1) _____ (2) _____ (3) _____ (4) _____																												
<table border="1"> <thead> <tr> <th></th> <th>Part A (Y/N)</th> <th>Effective Date</th> <th>Part B (Y/N)</th> <th>Effective Date</th> <th>Medicare Claim #</th> </tr> </thead> <tbody> <tr> <td>Self</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Spouse</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Child</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Part A (Y/N)	Effective Date	Part B (Y/N)	Effective Date	Medicare Claim #	Self						Spouse						Child										
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Signature of Employee

Date Signed

*Print as clear as possible in all areas.