

Enrollment / Change Form (For all plans including NJ Small Group Employer Benefits Program)



12830

1 Plan Selection									
1A Standard Plans (Indicate co-pay amount and deductible)					1B				
POS+ 10/20	EPO 30/50	PPO HSA	EPO HSA						

2 Subscriber/Member Enrollment or Change - Employee Must Complete in Full

<input type="checkbox"/> New Application <input type="checkbox"/> New Hire <input type="checkbox"/> Open Enrollment <input type="checkbox"/> Life Event Change Complete all information and sign form.	<input type="checkbox"/> Information Change Provide your Identification Number below and indicate the change(s) you are making. Complete appropriate section(s) and sign at bottom of form. I.D. # _____	<input type="checkbox"/> Change <input type="checkbox"/> Address <input type="checkbox"/> Last Name <input type="checkbox"/> Primary Care Office <input type="checkbox"/> Rehire	<input type="checkbox"/> Dependent Membership Change <input type="checkbox"/> Add Dependent If adding spouse, indicate marriage date ___/___/___ <input type="checkbox"/> Delete Dependent	<input type="checkbox"/> Other Change <input type="checkbox"/> COBRA 18 mos. eff. date: ___/___/___ 29 mos. eff. date: ___/___/___ 36 mos. eff. date: ___/___/___ <input type="checkbox"/> Conversion	<input type="checkbox"/> Terminate Contract <input type="checkbox"/> Terminated Employment <input type="checkbox"/> Full-time to Part-time <input type="checkbox"/> Deceased, date: ___/___/___ <input type="checkbox"/> Open Enrollment
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3 Subscriber Information 3A Group/Employer Information

Social Security Number		Last Name		First Name		Middle Initial		Sex <input type="checkbox"/> M <input type="checkbox"/> F	Date of Birth month / day / year ___/___/___		Your Group Administrator must complete this section. This form cannot be processed without this information. <input type="checkbox"/> Check if National Account		
Street Address				City				State		Zip Code			
Telephone Number (including area code) Home: () - - - - - Work: () - - - - -				Employment Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree		Marital Status <input type="checkbox"/> single <input type="checkbox"/> married		COBR		Previous Health Insurer		Account Number	Group Name Brookfield Schools
3B Complete this section for HMO or POS Only										Group Address			
Primary Care Office Name _____ If Current Physician Check This Box <input type="checkbox"/>						Primary Care Office 10 Digit HMO Identification Number _____						Employer Signature and Date Date of Hire ___/___/___	
												Payroll/Work Location _____ Location Name/Phone # _____	

4 Dependent Information 4A For HMO/POS Only 4B 4C

Last Name	First Name	Middle Initial	Sex (M/F)	Date of Birth Month/day/year	Social Security Number	Primary Care Office Name	Primary Care Office Number	If Disabled Please Attach Verification	If you have listed any dependents in the Dependent Information Section, you must answer the question below.
Spouse									Do any of the dependents listed in this section live at another address? <input type="checkbox"/> Yes <input type="checkbox"/> No
Child									If yes, who and what address? <input type="checkbox"/> Yes <input type="checkbox"/> No
Child									If any dependent's last name is different from yours, explain the circumstances.
Child									Please use the reverse side.

5 Other Insurance Information To be sure that you receive all the benefits to which you are entitled, you must complete the following.

5A _____ 5B Are you or any of your dependents currently receiving Medicare benefits? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please give name of recipient.	5C When you become effective with your policy, will any persons listed on this enrollment form be covered by any other health insurance policy. <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please give name and policy number of insurance carrier and type of benefits. Ins. Co. Name _____ Policy Number _____ Policy Holder _____ Type of benefits: <input type="checkbox"/> Health <input type="checkbox"/> RX <input type="checkbox"/> Dental <input type="checkbox"/> Vision	Who is covered by this policy? List names of those covered. (1) _____ (2) _____ (3) _____ (4) _____																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Part A (Y/N)</th> <th style="width: 15%;">Effective Date</th> <th style="width: 15%;">Part B (Y/N)</th> <th style="width: 15%;">Effective Date</th> <th style="width: 15%;">Medicare Claim #</th> </tr> </thead> <tbody> <tr> <td>Self</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Spouse</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Child</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Part A (Y/N)	Effective Date	Part B (Y/N)	Effective Date	Medicare Claim #	Self					Spouse					Child				
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Signature of Employee _____ Date Signed _____

*Print as clear as possible in all areas.